

SUBSTITUTE TEACHER

WE ARE
HIRING

*\$140 per full day (beginning 3/1/22)
when substituting in a licensed position.*

REQUIREMENTS:

- Valid short-call substitute license
- Complete employee packet in payroll office
- Pass background check
- See additional information on lower right side

ELIGIBLE APPLICANTS:

CONTACT

Emily Evenson
HR Manager
ISD #548

✉ eevenson@vikes.us

☎ (218) 863-5910

📮 PO Box 642
Pelican Rapids, MN
56572

QUESTIONS?

Shari VerDorn
Substitute Coordinator

☎ (218) 863-5910

✉ sverdorn@vikes.us



Why Pelican Rapids Public Schools?

Pelican Rapids, located in Otter Tail County, is a unique small town with rich diversity, nestled in the middle of lakes country. It is a place that provides top notch education paired with the appeal of small class sizes. Pelican Rapids Schools currently enrolls approximately 900 students K-12.

Pelican Rapids has a great sense of community, embraces its diversity, and magnifies its small town atmosphere.

Description:

We are looking for a dedicated and compassionate professional to join our on-call staff as a substitute teacher. You will play an important role in facilitating students with high quality education while supporting their individual growth in the absence of their teacher. A short-call substitute teacher is one who subs day to day NOT to exceed 15 consecutive days replacing the same classroom teacher.

- Facilitate purposeful and appropriate lesson plans as prepared by the teacher
- Excellent written and verbal communication skills
- Strong classroom management

Additional information:

- *Background check. Cost = \$25*
- *If your short-call sub license has been issued within one calendar year, no background check is necessary.*
- *A copy of your social security card and drivers license will be needed.*



<https://www.pelicanrapids.k12.mn.us>

Employment Opportunities are located under the District menu option

Pelican Rapids Public School District is an Equal Opportunity Employer and Educator, who fully and actively supports equal access for all qualified applicants, regardless of race, color, religion, gender, sexual orientation, gender identity, national origin, age, disability status, Genetic Information or Testing, Family & Medical Leave, protected veteran status, or any other characteristic protected by law, and prohibits retaliation against individuals who bring forth any complaint, orally or in writing, to the employer or the government, or against any individuals who assist or participate in the investigation of any complaint, or otherwise oppose discrimination.